



**DISCLOSURE OF ACADEMIC RECORDS
TO A THIRD PARTY**

The Family Educational Rights and Privacy Act (1974) protects the privacy of student records. Under the Act, a student may inspect and review their education records, may seek to amend those records, and may limit disclosure of information from the records. There are strict limits on who else may have access to a student’s records. I understand that La Roche College will preserve the confidentiality of my records, in keeping with the Family Educational Rights and Privacy Act (FERPA).

I (print name) _____, waive my FERPA rights in requesting that my private records, otherwise known as Non-Directory Information, be released only to the third party or parties listed below. In signing this form I give express written permission for La Roche College to discuss my academic and financial records with:

_____	_____
<i>Name</i>	<i>Name</i>
_____	_____
<i>Relationship to Student</i>	<i>Relationship to Student</i>
_____	_____
<i>Address</i>	<i>Address</i>
_____	_____
<i>City, State, Zip</i>	<i>City, State, Zip</i>
_____	_____
<i>Telephone Number(s)</i>	<i>Telephone Number(s)</i>

I understand that this waiver will remain in effect until such time that I request a removal of the waiver in writing to the Office of the Registrar.

_____	_____
<i>Student Signature</i>	<i>Date</i>

_____	XXX-XX-_____
<i>Student ID Number</i>	<i>Last four digit of Social Security Number</i>