Office of the Registrar
Pass/No Credit Grade

Policy: A student may register for one Pass/No Credit course each semester. The only courses available for the Pass/No Credit option are general electives. Major, major electives and CORE courses are not available for the Pass/No Credit option. This formal application is irrevocable after the last day to add. Since no quality points are assigned for a Pass/No Credit grade, the grade is not used in the calculation of the GPA.

Procedure: 1. Students must register for the course through Project EASE. 2. This completed form must be submitted to the Registrar’s Office prior to the last day of the Add/Drop Period. 3. All class requirements must be met to receive a “P” grade.

Pass/No Credit forms will not be accepted after the last day to the Add/Drop Period.

__________________________________________

Student ID # ______________________

Student’s Name: ________________________________________________________________

has permission to take ____________________________________________

(Course #) (Section) (Course Title)

on a Pass/No Credit basis for the ____________________.

(semester/year).

The student’s major is ____________________________________________________________

Advisor’s Name _________________________________________________________________

Advisor’s Signature _____________________________________________________________ Date __________________